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### The Minutes of the Marshall University Board of Governors Meeting, April 23, 2020

Marshall University Board of Governors

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**MINUTES**  
**Marshall University Board of Governors**  
**Teams Meeting/virtual**  
**April 23, 2020**

Present: James Bailes, Chairman; Shawn Ball, Tim Dagostine, James Farley, Patrick Farrell, Dan Holbrook, Carol Hurula, Christie Kinsey, Chris Miller, Bill Noe, Stephanie Rogner, Geoff Sheils, William Smith, Toney Stroud, Sandra Thomas, Gary White

**I.     Call to Order**

After determining a quorum was present, Chairman Bailes called the meeting to order.

**II.    Minutes Approval**

Upon a motion by Mrs. Kinsey, seconded by Dr. Holbrook, the Board approved the minutes for the regular meeting of February 20, 2020, and the special meeting on March 4, 2020.

**III.   Committee Reports**

**Finance, Audit, and Facilities Planning Committee**

Mr. Sheils, Chair of the Committee, reported for the Finance Committee. Following are the action items:

A) New SOM Curriculum and Fee Structure

Mrs. Beth Hammers presented this item on behalf of the School of Medicine. Upon a motion by Mr. Smith, seconded by Mrs. Kinsey, the following resolution was read, and the motion carried.

*Resolved, that the Marshall University Board of Governors (MUBOG) approve the new Joan C. Edwards School of Medicine (SOM) curriculum for medical students in their preclinical years and approve the new fee structure.*

Class of 2023 will be first-class impacted by the new curriculum and fee structure.

B) Investment Earnings Update

Upon a motion by Mr. White, seconded by Mr. Stroud, the following resolution was read, and the motion carried.

*Resolved, that the Marshall University Board of Governors receives the Investment Earnings Report for the period ending February 29, 2020.*

C) Schedule of Marshall University Tuition and Fees for the Fiscal Year 2020-2021

Upon a motion by Mrs. Kinsey, seconded by Mr. White, following resolution was read, and the motion carried.

*Resolved, that the Marshall University Board of Governors approves the Marshall University Tuition and Fees for the Fiscal Year 2020-2021.*

D) FY 2021 Budget Approval

This item was tabled by the Finance Committee.

Upon a motion made by Mr. White, seconded by Mrs. Hurula, the Board also tabled this item.

E) Distribution of Emergency Financial Assistance Grants

This item was brought to the Board Meeting and added to the Agenda. The Board authorized the distribution of up to \$4.5 million of University funds to be used for grants to eligible students. Federal CARES Act funds will be used in the form of a reimbursement to the University for Grants issued when the funds arrive in May. Upon a motion by Mr. Farrell, seconded by Mrs. Hurula, the following motion was read and the motion carried.

*Resolved, that the Marshall University Board of Governors approve the distribution of \$4.5 million of University funds to be used for grants to eligible students.*

F) Lease Agreement with Yeager Airport

A Lease providing for the use of space at Yeager Airport by the Bill Noe Marshall University Fixed Wing Flight School was presented to the Board. President Gilbert and Mr. Cottrill explained that the proposed Lease was substantially acceptable although certain minor items need to be addressed. After discussion, upon a Motion by Mr. White and seconded by Mrs. Kinsey, the Board authorized the President, after negotiating such minor changes as deemed necessary, to execute the Agreement on behalf of Marshall University.

*Resolved, that the Marshall University Board of Governors approves the Lease Agreement with Yeager Airport and further authorizes the President to sign and execute same.*

G) Capital Project Program Statement – Aviation Facility

In compliance with Marshall University Board of Governors Policy Financial Affairs, FA-11, Capital Project Management, and upon a motion by Mr. White, seconded by Mr. Stroud, the following resolution was read and the motion carried.

*Resolved, that the Marshall University Board of Governors approve the Capital Projects Program Statement for Aviation Buildings.*

Mr. Sheils gave an update on Finance, Operations, and Internal Audit. He asked Mrs. Hammers to give an update on the School of Medicine.

**Athletic Committee Report**

Mr. Farrell thanked all the Board Members for attending the April 22, 2020 meeting. All items discussed were informational and no action was taken by the committee.

**Academic and Student Affairs Committee**

Mr. Farley, Chair of the Committee, presented on behalf of the Committee. The action items were as follows:

A) Review and Approval of the following Program Review Recommendations

Mr. Farrell asked about the financial viability of the programs reviewed. Dr. Mary Beth Reynolds discussed our processes and recommendations based upon the Academic Program Review of scheduled programs for 2019-2020.

Upon a motion by Mr. Farley, seconded by Mrs. Hurula, the following resolution was read and the motion carried.

*Resolved, that the Marshall University Board of Governors approve the 2019-2020 Academic Program Review Recommendations.*

The Division of Academic Affairs recommends the following actions based upon the Academic Program

Review of scheduled programs for 2019-2020.

<b>Undergraduate Degree Programs</b>	<b>Recommendations</b>
Communication Disorders-BS	Continue at Current Level
Cytotechnology-BS	Continue at Current Level with a caveat: Cabell Huntington Hospital (CHH) will close its School of Cytotechnology at the close of the spring 2020 semester. Since Marshall offers the fourth year of this degree program through CHH's School of Cytotechnology, Marshall will discontinue the program following graduation of the last student enrolled in the program. This student is scheduled to graduate in May 2020.
Dietetics-BS	Continue at Current Level
Electrical and Computer Engineering-BSEE	Continue at Current Level
Engineering BSE	Continue at Current Level
Mechanical Engineering-BSME	Continue at Current Level
Medical Imaging-BS	Continue at Current Level
Medical Laboratory Science-BS	Continue at Current Level
Medical Laboratory Technology-AAS	Continue at Current Level
Nursing-ASN	Continue at Current Level
Nursing-BSN	Continue at Current Level
Respiratory Care-BS	Continue at Current Level
Social Work-BSW	Continue at Current Level
<b>Graduate Degree Programs</b>	<b>Recommendations</b>
Biomedical Research-MS	Continue at Current Level
Biomedical Research-PhD	Continue at Current Level
Clinical and Translational Science-MS	Continue at Current Level
Communication Disorders-MS	Continue at Current Level
Dietetics-MS	Continue at Current Level
Engineering-MSE	Continue at Current Level
Mechanical Engineering-MSME	Continue at Current Level
Medicine-MD	Continue at Current Level
Nursing-MSN	Continue at Current Level
Public Health-MPH	Continue at Current Level
Social Work-MSW	Continue at Current Level
<b>Graduate Certificate Programs</b>	<b>Recommendations</b>
Dietetics Internship	Continue at Current Level
Family Nurse Practitioner-Post Master's	Continue at Current Level
Nursing Administration-Post Master's	Continue at Current Level
Nursing Education-Post Master's	Continue at Current Level

#### B) Degree Addition, BS in Civil Engineering

The College of Engineering and Computer Science is proposing the addition of a Bachelor of Science in Civil Engineering. The Intent to Plan for the Bachelor of Science in Civil Engineering was approved by the Board of Governors at the June 28, 2019 board meeting.

Upon a motion by Mr. Farley, seconded by Mr. Farrell, the following resolution was read and the motion carried.

*Resolved, that the Marshall University Board of Governors approve the Degree Addition for the Bachelor of Science, Civil Engineering.*

#### C) New SOM Curriculum and Fee Structure

Upon a motion by Mr. Farley, seconded by Mr. Dagostine, the following resolution was read and the motion carried.

*Resolved, that the Marshall University Board of Governors (MUBOG) approve the new Joan C. Edwards School of Medicine (SOM) curriculum for medical students in their preclinical years and approve the new fee structure.*

Class of 2023 will be first-class impacted by a new curriculum and fee structure.

Mr. Farley asked Dr. Taylor to provide an Academic Affairs update. Dr. Taylor discussed the COVID-19 impact on the spring 2020 semester. Mr. Farley recognized Student Board Member, Stephanie Rogner, as it was her last meeting. She thanked the Board for all their support and told them of her exciting new opportunity with Red Ventures in Charlotte, NC.

#### **IV. Executive Session under the authority of WV Code §6-9A-4**

Upon a motion by Mrs. Hurula, seconded by Mr. White, the Board went into Executive Session to discuss Budget/Financial situation and Personnel Matters.

After a brief time, upon a motion from Mr. White, seconded by Mr. Stroud, the Board rose from Executive Session, no action having been taken.

#### **V. President's Report**

Following are the highlights from Dr. Gilbert's report:

Dr. Gilbert thanked the amazing employees at Marshall University. He particularly noted that Tracy Smith and Dr. Larry Dial have been extremely instrumental in guiding the University's response to COVID-19.

The University closed on March 25<sup>th</sup> for employees to do our part in making the curve flatten in West Virginia. The University gave students an extra week of spring break, having it begin on March 16<sup>th</sup> as opposed to March 23<sup>rd</sup>. This allowed us to train the faculty members to teach online classes that would begin the week following spring break, March 30<sup>th</sup>.

Working with Mark Robinson, Layton Cottrill, and Jason Baldwin, to refinance our existing tax-exempt revenue bonds. The refinance will reduce annual debt service payments by \$1 million per year for ten years and generate \$27.950 million in new money for the proposed School of Business facility and other capital projects as approved. The refinance extends our debt service commitment ten additional years and represents a level debt service structure.

Students will receive some refunds. Refunds will be provided for unused time in residence halls, parking, campus Recreation Center, and unused meal plans.

Regarding enrollment, The University is planning for the worst, and hoping for the best. A Budget Work Group has been assigned to look at cuts at \$15 million and \$25 million, and savings for Marshall University.

Dr. Gilbert announced that he would take a 15% pay cut, and Dr. Taylor would take a 10% pay cut. Everyone will make sacrifices. One Vice President will take a pay cut, however, would like their cut to be used to assist MU Employees that will be cut.

Marshall University is strong and we intend to keep it that way. MU has been through tough times before and The University will not be stymied by fear.

Dr. Gilbert discussed the grants for Aviation from AEP and the Maier Foundation.

## **VI. Chairman Report**

Chairman Bailes stated that he knew he spoke for the entire Board in expressing enormous appreciation and gratitude to President Gilbert and Provost Taylor and their action in voluntarily taking a very significant salary reduction. He also expressed appreciation to President Gilbert and Provost Taylor, as well as administrative staff and faculty, for remarkable and extraordinary service during an uncertain time. He indicated that the ability of the faculty to switch from in-person to online courses mid-year was extraordinary, particularly those not familiar with online teaching who were trained and ready to assume that task in a matter of two weeks. He expressed the hope that the COVID interruptions would not be long lasting. He stated that circumstances will change and that

those changes will be dealt with by the administration and the Board as they occur. The Board may be required to meet in special session as circumstances demand.

Mr. Bailes noted that he, Christie Kinsey and Tim Dagostine were approaching the end of their Board terms. He advised the Board that he had appointed the following members to serve as a Nominating Committee:

Chair - Christie Kinsey

Members – Bill Smith

Geoff Sheils

At the next meeting, the Committee will present its recommendations for officers for the upcoming year. If anyone wants to make a suggestion, please communicate with a member of the Committee.

## **VII. Adjournment**

Upon a motion by Mr. Smith, seconded by Ms. Hurula, motion carried, the meeting was adjourned.